



Jefferson County Solid Waste/Air Quality Committee

December 16, 2016 - 8:00 a.m.

**Jefferson County Courthouse – Room 203
311 S. Center Avenue, Jefferson, WI 53549**

Agenda

Members: Don Reese-Chair, Gregg Patrick -Vice Chair, Laura Payne-Secretary, Kirk Lund and Gary Kutz

Staff: Rob Klotz and Sharon Ehrhardt

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance With the Open Meetings Law
4. Review the Agenda
5. Introductions
6. Public Comment
7. Communication
 - a. Town of Ixonia Letter to Rep. Jagler
8. Approval of Minutes – September 16, 2016
9. Discussion with Possible Action-Update, Deer Track Park Landfill with Don Smith
 - a. *Host Fee for 2016*
10. Discussion with Possible Action-Jefferson County Debris Management with Donna Haugom
11. Discussion with Possible Action-2016/2017 Budget with Rob Klotz
12. Discussion with Possible Action TVs in County Roads Who Pays?
13. E-Waste Collections
 - a. Year End Totals of Events
 - b. Confirmed Dates for 2017 – June 24 and September 30 at Fair Park
14. Discussion with Possible Action-Clean Sweep Items
 - a. 2016/2017 Grants for HHW, AG and Drug
 - b. Clean Sweep Invoice for September 23 & 24 and October 7
 - c. Clean Sweep Summaries for September 23 & 24 and October 7
 - d. Compost Bins
 - e. Donations Updates
 - f. Drug Collection Updates
15. Upcoming Meeting Dates and Possible Agenda Items.
16. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.



Jefferson County - Summary

Solid Waste/Air Quality Committee – Recycling Event

Saturday, October 29, 2016 – Time: 9 a.m. – noon.

*Village of Palmyra Public Works Building
203 Jefferson Street, Palmyra, WI 53190*

Member: Gregg Patrick-Vice Chair
Staff: Sharon Ehrhardt

1. Recycling Event Operation

A. Place: Village of Palmyra Public Works Building

Directions: Take US Highway 106 to First Street in the Village of Palmyra. Turn left onto First Street continue on First Street taking a left turn on to Jefferson Street or County Road E. Brick building down about one block on the right side of the street.

B. Time: 9 a.m. to noon

Refrigerant Depot & Legacy Recycling will be set up before residents arrive.

Two cars were lined up at 8:00 a.m. Mariana had a court of 85 cars in the first hour.
 Total of 83 cars for the day.

Legacy Recycling:
 24,563 pounds of electronics

Refrigerant Depot:
 Jefferson County

Appliance Disposal Report (2016 Clean-Up Event)
(SERVICES RENDERED BY: REFRIGERANT DEPOT, LLC)

<u>APPLIANCE</u>	<u>July</u>	<u>August</u>	<u>October</u>
AIR CONDITIONERS	19	9	14
CAR BATTERIES	31	11	8
DEEP FREEZERS	4	0	2
DEHUMIDIFIERS	34	13	16
DISHWASHERS	6	2	4
DRYERS	0	0	0
EXERCISE EQUIPMENT	9	0	0
GRILLS	7	1	3
LAWN MOWERS	27	3	11
LAWN EQUIPMENT	-	4	0
MICROWAVES	17	19	15
REFRIGERATORS	23	10	7
SNOW BLOWERS	6	0	0
STOVES	3	0	0
WASHERS	9	5	0
WATER COOLERS	1	0	1
WATER HEATERS	1	0	2
TOTAL:	197	77	83
TOTAL CARS:	177	112	177

Attached are some pictures of the event.

2. Adjourn

Ehrhardt left at 10:30 and Patrick left at noon. Everyone was gone by 12:30 p.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

This is a Recycling Event no business will be conducted!

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Jefferson County Solid Waste/Air Quality Committee

September 16, 2016 - 8:00 a.m.

**Jefferson County Courthouse – Room 203
311 S. Center Avenue, Jefferson, WI 53549**

Minutes

Members: Don Reese-Chair, Gregg Patrick -Vice Chair, Laura Payne-Secretary, Kirk Lund and Gary Kutz

Staff: Rob Klotz and Sharon Ehrhardt

1. Call to Order

Meeting called to order at 8:00 a.m. by Reese

2. Roll Call (Establish a Quorum)

Committee members in attendance at 8:03 a.m. were Reese, Patrick, Payne, Lund and Kutz.

Staff in attendance were Klotz and Ehrhardt

Guests in attendance were Donna Haugom-Director Emergency Management and Richard Schultz-Superintendent Street Department City of Watertown

3. Certification of Compliance With the Open Meetings Law

Klotz stated that the Solid Waste/Air Quality Committee complied with open meetings law requirements.

4. Review the Agenda

Reese suggested to the Committee that Haugom (item 10) be moved to follow approval of the minutes (item 8).

Committee agreed with a unanimous voice vote.

5. Introductions

No introductions were necessary.

6. Public Comment

No public comment.

7. Communication

No communication.

8. Approval of Minutes – June 17, 2016

Motion by Reese, seconded by Payne to approve the June 17, 2016 minutes as presented.

Motion carried 5-0.

9. Discussion with Possible Action-Update, Deer Track Park Landfill with Don Smith

Estimated host fee budget sheet was sent out in the Committee's packet. Reese said that Smith was unable to attend the meeting and when he spoke to Smith there were no new changes at Deer Track Park Landfill.

10. Discussion with Possible Action-Jefferson County Debris Management with Donna Haugom

The debris management plan for Jefferson County was reviewed by FEMA. FEMA suggested some changes and updates that Haugom will implement in the plan.

Haugom handed out a draft copy of the debris plan to all Committee members to review and will come to another meeting to discuss any concerns or changes the Committee would like in the draft. Haugom said the biggest challenge will be finding locations that FEMA will approve for locating the debris. The sites have to be compliant with NEPA (for environmental review), NHPA (check for archeological sites and environmental justice), CAA (review volume reduction for dust, debris burning, equipment exhaust and ash), CWA (review surface runoff and groundwater contaminations) and RCRA (hazardous disposal). Finding the right location plus making sure it meets all FEMA requirement will be challenging. Haugom will have to have signage for the sites for the management of debris (vegetation, sediment/silt, D&C/structure, charred matter, utilities/powerlines, household/PP, HHW, white goods/metals, boats/autos, animal carcasses and other). She will also have to find where a scale can be rented and brought to the site. Two parking lots that could possibly be used are Fort Atkinson K-Mart and Jefferson County Market sites. Reese suggested that the Committee review the debris plan and put in on the next agenda to discuss again.

11. Discussion with Possible Action-2016/2017 Budget with Rob Klotz

A hard copy of the revenue estimate from Deer Track Park Land Fill was handed out at the meeting. The estimate was also included in the Committee's packet. The projected estimate from Deer Track Park Landfill is \$58,767 which is down from last year's actual total of \$66,661.54. The Committee was also sent a copy of the 2017 Solid Waste/Air Quality projected budget; Ehrhardt had hard copies on hand for anyone who needed a printed copy. Klotz explained that we spent over a \$100,000 on electronics recycling since July of 2015 and if we had continued to pay for the recycling we would have been out of money within six months. We still have about a \$30,000 cushion left in our budget. Klotz didn't budget the grant money for 2017 because we won't know if we will receive any DATCP grants until November. He also didn't include the \$20,000 we usually get from Watertown until we know they are able to put that in their budget. We have enough money to do 3 ½ Clean Sweep events. Klotz explained that our charge for the budgeted money is education. Klotz put together a list of \$20,000 to buy some products to educate people and to draw people into the County's Fair Booth. He is suggesting buying 50 compost bins and have the Master Gardeners or a 4-H groups demonstrate how to compost. Maybe, even have a contest between 4-H clubs on who has the best idea or plan for composting. The other item that would be part of the give-a-way at the fair would be pop-up trash bins. People would place their name in a drawing for either a compost bin or two pop-up trash bins. It would be a way to draw people into the fair and to the county booth. A pack of three is \$12 and the compost bins are about \$45 each. Klotz talked to Reese and Ben Wehmeier about our give-a-way at the fair and they both liked the idea very much. The second part of the plan is to purchase picnic tables made out of recycled plastic for the courthouse and parks. The parks needs recycled recycling containers and the courthouse needs more HIPPA containers. The total cost of all these items is \$20,000 Wehmeier supports these budget ideas, but said we needed to get the approval from the Committee. Ehrhardt talked to Schroeder about her's and Klotz's ideas and he was on board too. The last part of the education plan is to purchase a spinning wheel for about \$200 to play games at the fair. Klotz suggested having the 4-H groups to compete to see which group answers the questions first. Klotz also told the Committee that the donations have stayed about \$6,000 from year to year. We should give Michael Clish compost bins and pop up trash bins for his radio game at the fair.

Motion by Patrick, seconded by Lund to approve the budget as presented.

Motion carried 5-0

12. E-Waste Collections

a. Discussion with Possible Action on Update Actions for Sites: Waterloo, Watertown, Ixonia, Jefferson, Fort Atkinson

Waterloo – Closed to only Waterloo residents.

Watertown – Rick Schultz said the program is going good and the amount collected is going down. Schultz said they have fined 16 people for illegal dumping. The Watertown site is open only to Watertown and Clyman residents.

Ixonia – Open only for Ixonia and Concord residents.

Jefferson – Site Closed – residents can call John's Disposal or wait for a Recycling Event.

Fort Atkinson – Charges at the site \$20 for all TVs and monitors. Should not advertise because they only want Fort Atkinson residents. If someone from another location comes they will take their money and not turn them away.

b. Discussion with Possible Action - Update Actions for Refrigerant Depot and Legacy Recycling July 30 and August 20 events.

Summary sheet was submitted in packet to Committee members.

Recycling events possible dates for next year - Fair Park June 24 and September 30

Ehrhardt was trying to get the recycling event posted on the Whitewater Banners website.

Motion by Payne, seconded by Lund to continue with Recycling Events for 2017.

Motion carried 5-0

13. Discussion with Possible Action-Clean Sweep Items

Sharon is working on the grant applications which must be postmarked before 9/29/2016.

Clean Sweep Dates for next year are April 7 & 8 Fair Park ---- September 22 & 23 Watertown ---- October 6 Whitewater

a. September 23 and 24, 2016 Clean Sweep in Watertown

Placed ad in the Watertown Daily Times and Jefferson County Daily Union for both Clean Sweeps and with a note for the last Clean Sweep October 7th.

Ehrhardt said they had 56 signed up for Friday and 36 signed up for Saturday. Lund, Reese and Payne will work Friday afternoon and Patrick and Reese will Saturday morning. Schultz will have two employees there on both days to unload and sort paint. Reese asked Schultz about the budget for Watertown and Schultz replied that he will know more in a few months; for now it is in the Mayor's hands. Schultz also said that they have some Aldermen who don't want to pay for recycling. The Council wants to review both programs at the end of the year. Watertown is using URT for electronics and refrigerant appliances. They are using Waukesha Iron for all metals

and they send a dumpster almost monthly which brings in some revenue.

b. Completed MOUs – Watertown, Waterloo Utilities, Jefferson, Fort Atkinson, Ixonia

Received the signed copies from Watertown, Waterloo Utilities and Ixonia

c. Roulette Wheel for 2017 Fair Game

Handed out a picture of the roulette wheel to Committee. Committee approved purchase of roulette wheel in budget Item 11.

d. Compost Bins and Collapsible Containers for Fair, Parks and Sheriffs Garden

Handed out pictures of the compost bins and collapsible containers. Can order the compost bins at a reduced price from AROW. Need a place to store them until fair time. This expenditure was approved in the budget approval Item 11.

e. Picnic Tables for Parks and Courthouse

Rob had a list for tables and where to order from Fair Park. This expenditure was also approved in the budget Item 11. Parks and maintenance will pick out what works best for their areas and Solid Waste will order them and pay the cost.

f. Donations Updates

Donations as of 9/15/2016 are \$6,025.

g. Drug Collection Updates

1) DOJ Update

The inhalers no longer need to be pulled out of the drug boxes because Covanta will take them.

Ehrhardt said we will need to update drug posters with the new information.

2) PWWG (Pharmaceutical Waste Working Group) Update

Intern submitted posters and flyer that could be used for further education. Barb Bickford plans to retire next year. PWWG is looking for someone to guide the group.

14. Discussion with Possible Action on RU and Clean Sweep Resolution

Submitted a draft letter instead of a new resolution to Committee for review.

Motion made by Payne, seconded by Kutz to approve the letter when approved by Blair Ward-Corporation Counsel.

Motion carried 5-0

Reese suggested that beside the legislators, Ehrhardt should send it to all Villages, Towns and Cities. Klotz suggested Ehrhardt also send the letter to our local businesses who support Clean Sweep. Reese also suggested instead of sending emails to legislators, make a phone call because they work better.

15. Upcoming Meeting Dates and Possible Agenda Items.

Next meeting will be December 16.

16. Adjourn

Motion by Payne at 9:30 a.m. to adjourn the meeting and Lund seconded the motion.

Motion carried 5-0

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Laura Payne, Secretary

SOLID WASTE/AIR QUALITY COMMITTEE

Clean Sweep Summary September 23 & 24, 2016

Committee Members Present

Friday, September 23: Donald Reese-Chair, Laura Payne-Secretary and Kirk Lund

Saturday, September 24: Donald Reese-Chair, Gregg Patrick-Vice Chair

Staff: Sharon Ehrhardt

Veolia Environmental Services

Friday, September 23: Team Leader Chris Bahlow, Don Szymaszek, Martin Rubach, Zach Davis, Nick Bach, Mike Zweig, John Mueller, Al Kountz and Mark Heal-Account Manager

Saturday: Team Leader Chris Bahlow, Dan Szymaszek, Zach Davis, Nick Bach, Mike Zweig, Al Kountz and John Mueller-Set Up Only

City of Watertown Public Works

Rick Schutlz-Superintendent, John Butschke, Clint Schildbach and Carl Schuett

No meeting was called to order or business conducted on September 23 & 24, 2016 Clean Sweep events at the City of Watertown Street Department, 811 S. First Street, Watertown, WI 53094

1. Clean Sweep Event Operation

- A. Place:** City of Watertown Street Department, 811 S. First Street, Watertown, WI 53094

Directions: Business US Highway 26 (S. Church Street) to W. Milwaukee Street; turn east and go to S. First Street. Drive straight through the gate and turn left at the end of the building to enter the Clean Sweep from the south end of the building.

- B. Time:** The staff, Solid Waste/Air Quality Committee and volunteers arrival times:
2:00 p.m. on Friday, September 23, 2016
7:30 a.m. on Saturday, September 24, 2016

C. Safely Meeting:

Veolia Project Manager Chris Bahlow conducted a safety meeting for all Committee members, staff, and volunteers on Friday at 2:30 p.m. and on Saturday at 7:30 a.m. He explained the safety procedures that need to be followed at a Clean Sweep event. After he was done, Sharon told everyone how many were coming and what businesses to expect.

D. Dress Requirements:

Dress requirements are no sandals, open toed shoes or shorts. Dress appropriately for weather conditions.

Everything was in place at least 15 minutes before starting time each day and we immediately started putting cars through the event. At this time we already had two businesses in line.

The results of our Clean Sweep event:

153 Jefferson County Clean Sweep Participants which included:
129 households, 19 farms, 5 businesses and 3 county facilities
25 that were not surveyed.
26 residents participated in the tire recycling.

We had taken 154 appointments before the event. We had 11 drive ups.

The 4 businesses were:
OSI Group, Fort Atkinson
Carew Heating
Lakeland Farms
Watertown Daily Times

One Ag-Businesses
Ebberts Greenhouse

One Town and One City:
Town of Ixonia
Watertown Street Department

We received \$40 in donations.

The cost of the Household Waste was \$20,164.75, Pharmaceutical Waste \$103.00 (mostly inhalers), City of Watertown \$9,558.22, Town of Ixonia \$213.00, Ag Waste \$6,937.75 for a total of \$36,976.72

The Ixonia paid \$360 for their waste disposal and the 4 businesses paid \$2,690.95 for a total \$3,050.95

The total pounds of Household Waste was 15,360#, Ag Waste was 1,541# and VSQG waste was 6,420.75# for a total of 23,321.75 pounds

Attached is the Survey worksheet for 142 residents:

We will be discussing Clean Sweep at our next Solid Waste meeting, December 16, 2016

8. Adjourn

The Clean Sweep ended at 10:30 a.m. Veolia left the site at 1:00 p.m.

153 participants arrived from these communities:

Towns		Towns		Villages	
Aztalan	4	Palmyra	1	Cambridge	1
Clyman	2	Sullivan	1	Clyman	1
Cold Spring	0	Sumner	2	Johnson Creek	3
Concord	3	Waterloo	5	Lac La Belle	0
Farmington	2	Watertown	6	Palmyra	0
Hebron	3	Cities		Sullivan	1
Ixonia	6	Fort Atkinson	8		
Jefferson	6	Jefferson	1		
Koshkonong	2	Lake Mills	9		
Lake Mills	2	Waterloo	3		
Milford	1	Watertown	67		
Oakland	2	Whitewater	0		

Farms 10, Households 137, Business 4, Ag-business 1, Town 1

Type of Farms (3)Crop, (5)Dairy, (1)Hog, (1)Hobby

Participants learned of Clean Sweep from these sources:

Newspaper-58 Flyer-15 Pharmacy-0 Cable TV-0 Radio-0

Internet-24 FaceBook-0 Town/City/Village-15 Courthouse-3 Word of

Mouth-2 Relative/Friend/Neighbor-8 Police/Fire Depts.-0 Other-3

Service Before

Yes 58

No 84

Do you know about our Drug Drop-Off sites

Yes 99

No 43